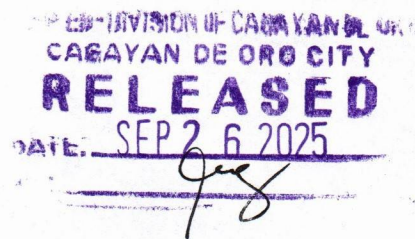




Republic of the Philippines
Department of Education
REGION X

DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

25 September 2025

OFFICE ORDER
OO-OSDS-2025-117

**SCHEDULE FOR INITIAL EVALUATION OF DOCUMENTS FOR SUBMITTED
RECLASSIFICATION DOCUMENTS (TEACHER II-TEACHER VI & SCHOOL PRINCIPAL)
POSITION**

To: Assistant Schools Division Superintendent
Selected Personnel Section
This Division

1. You are hereby directed to facilitate the initial evaluation of documents for Reclassification Documents (Teacher II-Teacher VI & School Principal) Position applicants.
2. The core team is hereby constituted as follows:

ANGELA VINCENT T. CORRALES – AO III, OIC HRMO
BEATRIZ G. ALILIN – AO II
KURT CELICA A. BACAS – AO II
MA. JO-IAN ROSE P. CHATTO – AO II
EFREN B. FACUN – AO II
CHRISTIAN RAY D. DALOS- AO II
GODFREY ANTHONY T. SEROJALES – AO II

3. Schedule for Initial Evaluation of documents as follows:

DATE	TIME AND PLACE
September 27, 2025	8:00 AM – 5:00 PM, Personnel Section
September 29, 2025	8:00 AM – 5:00 PM, Personnel Section

4. The abovementioned personnel shall be granted Compensatory Time Off (CTO) in accordance with CSC-DBM Joint Circular No. 2, s. 2004, and Joint Circular No. 2-A, s. 2005, for remuneration for overtime services.
5. In adherence to Equal Opportunity Principle (EOP), inclusive and fair treatment is accorded to all personnel regardless of disability, sexual orientation, gender, age, religion, and ethnicity.
6. This Office directs immediate and wide dissemination of this Order.

ROY ANGELO E. GAZO
Schools Division Superintendent

AVTC / DO – IER
0004/September 25, 2025



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